

CABUS PARISH COUNCIL

Minutes of the Cabus Parish Council meeting held in Cabus Village Hall on
Monday 18 March 2019 at 7:30pm

Record of members present: Parish Cllrs R Hastings (Chair), R Bruce, M Houghton, L Hurley, L Jackson, T Suart.
In attendance: Lancashire County Cllr S Turner (partway through) and Wyre Borough Councillor Lady Atkins; PCSO Braithwait; L Banton (Clerk)

Three members of the public present.

1859. APOLOGIES FOR ABSENCE

Wyre Borough Cllr T Balmain

1860. MINUTES OF LAST MEETING

It was resolved that the minutes of the last meeting of Cabus Parish Council (held on 14 January 2018) be approved and signed by the Chairman as a correct record.

1861. DECLARATIONS OF INTEREST

None declared

1862. PUBLIC PARTICIPATION

The meeting was adjourned to allow for a period of public discussion.

Police

PCSO Oliver Braithwaite was welcomed and he raised awareness of the following: increase in nuisance/fraudulent calls and bogus officials; general crime prevention activities; 'In The Know' network for information sharing. He confirmed the best methods to report crime./contact the Police – 101 (or 999 in emergency), online facility (<https://doitonline.lancashire.police.uk/>) and email (GarstangOverWyreandPoulton.NPT@lancashire.pnn.police.uk)

WW1 Poppy Trail/Heritage Centre and Cabus Involvement

Mrs Randles invited Cabus to contribute to the Poppy Trail and/or Heritage Centre projects which included the placement of plaques on significant sites (with QR codes) and a map of the sites. It was noted that Cabus residents who had fallen during WW1 were listed on war memorials outside of the parish and there appeared limited scope within the Parish to successfully name any significant sites connected with WW1 or WW2. However, as there was an intention to produce a map of significant sites throughout the neighbouring parishes, the map drawing skills of Cllr Jackson would be most warmly welcomed as a contribution if Cllr Jackson would agree. Cllr Jackson agreed.

Play Provision

Mrs Bunting raised the lack of Play Provision within the upper area of Garstang/Cabus and requested that the Parish Council consider suitable sites which could be recommended to Wyre Borough Council (Parks and Open Spaces Officer). It was noted that the potential sites as suggested by Mrs Bunting fell outside of the Cabus Parish boundary. It was also noted that Cabus Parish Council owned no land or property assets but consideration would be given to potentially suitable sites within Cabus which could address the needs of the Cabus Community residing at the upper Garstang/southern Cabus end and this would be communicated to Wyre Borough Council. Potential sites of consideration by the Parish Council might include the 'Hospital Field' accessed via Green Lane East and owned by Wyre Borough Council to which Mrs Bunting responded extremely positively to the potential suggestion.

Wyre Borough Council

Cllr Atkins reported as follows: Verans Champion at Wyre Borough Council with Meet and Greet Support opportunities being organised; Planning Committee: Fowler Hill Container refused; Local Plan has now been agreed; Council has approved the budget for 19/20.

The meeting was reconvened at 8.10pm (pending arrival of Cllr Turner to provide LCC report).

1863. REPORTS AND INFORMATION

1. Historic Cabus Leaflet – Cllr Jackson confirmed that the initial print run had been 250 copies (£0.28p unit cost) and following discussion with Cllrs, a further print run of 5000 had now been placed (total unit cost £0.05p) at a total combined cost of £270. Cllr Jackson kindly undertook to distribute maps to key public information outlets and to explore QR codes on the placement of any plaques which the Council might wish to place on the sites of historical local interest.

2. Cabus Cross – noted that Cllrs had successfully cleared the vegetation so the landmark was now visible. The Cross was in need of some repair to the base but Cllrs didn’t consider it necessary to put a fence around the landmark. **It was resolved:** for the Clerk to contact Lancashire County Council with a view to repair assistance/permission of the Grade 2 listed landmark.

3. Fowler Hill Layby Planning Outcome – noted that Cabus Parish Cllrs had attended (and spoken at) the Planning Committee (06.03.19) and permission had been refused for the container.

4. Parish Notice Board – the Clerk reported that the Parish Notice Board was not waterproof and a replacement was being sought from the Company that had supplied it in November 2018.

5. Cabus Parish Councilor Elections May 2019 – Cllr Bruce confirmed that she would not be standing as a Parish Councillor in the forthcoming election and expressed her thanks and appreciation to fellow Councillors (and Clerk) for the support she had received during her time as a Councillor (first co-opted in July 2014) and presented chocolates for sharing. In return, Cabus Parish Council thanked Cllr Bruce for her active contribution as a Cabus Parish Councillor and reciprocated by presenting her with flowers and a card.

6. County Hall Parish Update Event (12.03.19) – attended by Cllr Houghton and Hastings who reported as follows: one day Conference organised by LCC and contained a very useful Trading Standards presentation. LCC is also looking to link more closely with Parish Councils and how to provide more help within the Local Community for which the Clerk’s email address had been provided for contact purposes.

1864. PLAY PROVISION WITHIN CABUS AND ADULT FITNESS TRAIL

The Clerk reminded Councillors that the Wyre Borough Council Parks and Open Spaces Manager (Mark Fenton) had contacted the Clerk on 22 February 2019 to seek the view of the parish council on suitable potential locations for play provision in Cabus. The request stemmed from a resident’s enquiry about the play areas provided locally and whether there was scope to specifically improve (make) provision within Cabus. The Clerk had met briefly with Mr Fenton on 27 February 2019 at which it had been relayed that Cabus owned no land or physical assets but that there was suitable land available in the Parish which was owned by Wyre Borough Council and likely to be the most obvious and suitable location for a much needed community play (and adult fitness) facility. Cabus Parish Council was now invited to consider feasible locations to meet the needs of the Cabus Community with regard to Play Provision.

Cllrs discussed potential locations and agreed the following:

- A parcel of the top end of the ‘Hospital Field’ (asset owned by Wyre Borough Council) with direct access onto Green Lane East (Hangman’s Lane) was the most obvious, feasible and preferred site for play provision within Cabus. The site was considered to be: located within reasonable/easy walking distance of Upper Garstang/southern Cabus linking that area to the main Settlement of Cabus; an easily accessible location which featured on the recently produced walking map of Historic Cabus; was on the main walking/cycle route between Scorton (via Green Lane East) and the Millennium Green (and Garstang Town Centre) so already had volume footfall; had direct access for emergency vehicles (either via the Green Lane East/ Gubberford Lane entrance or via the removable bollards at the Green Lane East/The Hawthornes entrance).
- The only other potential location identified within Cabus was land behind Cabus Village Hall but it was noted that this was not within reasonable walking distance for potential users residing in the upper Garstang/south Cabus area and would require users to cross the busy A6 to obtain access. **It was resolved that the Clerk communicate the preferred potential site for Play Provision within Cabus to Wyre Borough Council.**

Signed:
Chair of Cabus Parish Council

Date.....

1865. Public Participation

The meeting was adjourned at 8.45pm to allow for Cllr Turner, who had arrived, to report.

Lancashire County Council

Cllr Turner reported as follows: drainage problem at the end of Gubberford Lane needed chasing with the Highways Commissioning Team which he would do along with the following: end of Snapewood Lane at junction with A6 (gullies need clearing), all tarmac has gone from the top of Bells Bridge. Noted that the Bells Bridge road was closed at the weekend and scaffolding was now erected.

The meeting was reconvened at 8.50pm.

1866. TREE PRESERVATION ORDERS (TPOs) WITHIN CABUS

The Council reviewed the collection of TPOs which were currently in force within Cabus and considered whether more were needed (e.g. along Snapewood Lane and Hangman’s Lane). Cllr Hurley stated that the preservation of younger trees in addition to mature specimens should be identified as part of a Tree Audit for TPO purposes and volunteered to liaise with Ryan Arrell (WBC Tree & Woodland Officer) and report back to the Council in due course with recommendations.

It was resolved to accept Cllr Hurleys offer to take the lead on this and recommendations would be warmly received in due course.

1867. ELECTION PF PARISH COUNCILLORS: THURSDAY 2 MAY 2019

The Council noted the deadline for hand delivering completed nomination forms to the Returning Officer (Garry Payne) by 4.00pm on Wednesday 3 April 2019.

1868. FINANCIAL MATTERS

PAYMENT OF ACCOUNTS

It was resolved that the following be authorised for payment.

PAYEE	REASON	AMOUNT	CHEQUE NO.
Grosvenor Estate	Christmas Tree	£180	000836
L Banton	Clerk’s expenses: Broadband (Feb-March)	£28	000837
L Banton	Tax Adjusted Salary Reimbursement (January and February 2019 payslip)	£36.48	000838
EON	Electricity for Christmas Tree Lights	£10.52	000839
Luke Pollard (Print Mob)	Print run 5250 Cabus Historic Leaflets	£270	000840
P Whitaker	Christmas Tree erection and removal	£205	000841

AUTHORISED PAYMENTS SINCE LAST MEETING

Clerk’s Salary - £488.82 (paid 07 March 2019) which comprised two missing standing order payments £244.41, Feb and March salary) arising from Nat West error.

BUDGET UPDATE – 2018/2019

The Council reviewed the figures and the Receipts and Payment Book. Cllr Bruce asked whether there had been any interest received in the Lengthsman position. The Clerk responded that none had been received and it was the Council’s decision as to what to do with the current budget underspend – which could be re-allocated, for example, to fund a ‘litter picker’ within the Parish.

It was resolved to note the budget.

1869. GRASS CUTTING CONTRACT 2019/2020

It was resolved to extend the current grass cutting contract for a further 12 months with approval for negotiated terms (which included a £200 increase in accordance with Precept planning) delegated to the Clerk.

1870. PLANNING MATTERS and APPLICATIONS

Noted that all Planning Applications for consultation were already out with Cllrs and responses received.

1871. NEXT MEETING

The date for the next Meeting of Cabus Parish Council was confirmed as Monday 20 May 2019 at 7.00pm (Annual Parish Council Meeting) followed at 7.30pm by the Ordinary Parish Council Meeting.

The meeting closed at 9.25pm

Signed:
Chair of Cabus Parish Council

Date.....