

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a i basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Cabus Parish Council**

County area (local councils and parish meetings only): **Lancashire**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Dr Louise Banton, Responsible Financial Officer and Clerk**

Date: **12/04/2021**

	£	£
Balance per bank statements as at 31/3/21:		
NatWest	<u>19,570.02</u>	19,570.02
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
Cheque Number 000904	<u>(160.00)</u>	(160.00)
Add: any un-banked cash as at 31/3/21		
		<hr/>
		-
Net balances as at 31/3/21 (Box 8)		<u><u>19,410.02</u></u>