

# CABUS PARISH COUNCIL

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Date: 05 July 2021

## NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held on  
**Monday 12 July 2021 in Cabus Village Hall at 7.30pm**

Members of the public should please contact the Clerk if they wish to attend the meeting due to space restrictions on numbers.

Louise Banton Clerk and Responsible Financial Officer to Cabus Parish Council

## AGENDA

**1. Apologies for Absence**

**2. Minutes**

To receive and confirm the minutes of the last meetings held on 17 May 2021 (Annual Parish Council Meeting followed by the Ordinary Parish Council Meeting).

**3. Declarations of Interest**

To receive any declarations of interests on any item of this agenda

**4. Public participation**

To adjourn the meeting for a period of public discussion, including the receipt of reports from Lancashire County Council and Wyre Borough Council representatives, and Parish Lengthsman.

**5. Financial matters**

**5.1 Payment Authorisation** - Cllrs are asked to authorise payment of the following (Cheques to be signed at end of meeting by two designated signatories):

PAYEE	REASON	AMOUNT	CHEQUE NO.
L Banton	Clerk's expenses: June-July Broadband (£22.99); Covid-supplies for meetings (£9.04); HP Deskjet 2720 (£47.90), USB printer cable (£7.99), Print Cartridges (£19.99)	£107.91	000920
HMRC	1 <sup>st</sup> Qtr Tax	£194.60	000921
Mark Stansfield	Lengthman's Insurance Contribution (50% of £144.84)	£72.42	000922
Mark Stansfield	Lengthman's work May (£297.50) & June 2021 (£283.50)	£581.00	Included in cq 000922 (T=£653.42)
J Parker Dutch Bulbs Ltd	2000 (4 x 25kg) King Alfred Daffodil Bulbs for Autumn 2021 planting, incl carriage (£5.95)	£151.14	000923
Houghtons Filling Station	Lengthsman's materials	awaited	

**5.2 TO NOTE AUTHORISED PAYMENTS & RECEIPTS SINCE LAST MEETING**

Payments: Clerk's Salary – £260 (26 June 2021)

Receipts: HMRC VAT Refund 20/21 - £180.76

Receipts: LCC Precept 21/22 - £10,000

**5.3 Budget Update**

To receive a budget update for the 21/22 accounts.

**5.4 Audit 20/21**

Cllrs are invited to note that the Audit Notice for the Exercise of Public Rights and associated documentation was placed on the Parish Notice Board and published on the Parish Council website on 11 June 2021 and acknowledgement of receipt of Notification of Audit Exemption by the external auditors was received on 18 June 2021.

**6. Reports/Information/Discussion Items**

**6.1 Parish Champion Grant & Canal Leaflet (Cllr Jackson)** – to receive an update and next steps.

**6.2 A6 Daffodils – filling in the gaps (Clerk)** – dates, schedule and locations to be confirmed.

**6.3 Carbon Footprint Report from Climate Change Policy Group** (see email circulated 13 May 2021) – does the Council wish to respond to the invite from the Policy Group Chairman to offer comments or suggestions for joint action which could then be fed forward to help advise Wyre Borough Council on possible future policies?

**6.4 Woodfold Lane Layby** – Response from Andrew Huskisson LCC Highways District Lead Officer (see email circulated 22 June 2021) to letter sent by Clerk (26 May 2021) regarding the continued litter problems (including human waste).

**6.5 A6 Bus Shelters at Wyre Vale Park (Cllr Hastings)** – bus shelters have been removed, does the parish council wish to investigate further?

**6.6 Updates**

6.6.1 Fowler Hill Container (Cllr Hastings)

6.6.2 Conway Development – Land Flooding Issue (Cllr Hastings)

6.6.3 Gate post at the entrance to bridle way 2-8-BW11 - Fowler Hill Wood (Clerk)

6.6.4 Cabus Village Hall AGM on Monday 28 June 2021 (Remembrance Soldier and Hall Booking)

**6.7 For noting**

6.7.1 Parliamentary Constituencies – to note the Boundaries are set to change (see previous notification/consultation sent by email)

6.7.2 Garstang Town Council Emergency Plan – to note that Garstang TC has deferred any further action on this matter pending co-option of two new Garstang Councillors (invite was extended to neighbouring Parish Councils to engage with the Emergency Plan, this was accepted by Cabus PC)

6.7.3 Fowler Hill Wood – no contact from Land Owner, nothing further to report since last meeting.

**7. Planning Matters and Applications**

No planning applications have been received for inclusion on the agenda.

**8. To confirm the date of the next meeting: Monday 13th September 2021 at 7.30pm.**

**THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND**