CABUS PARISH COUNCIL

Annual Parish Council Meeting
Monday 16th May 2022 at 7.00pm – 7.25pm in Cabus Village Hall

Members of the public should please contact the Clerk if they wish to attend the meeting due to space restrictions on numbers.

Louise Banton Clerk and Responsible Financial Officer to Cabus Parish Council

AGENDA

1. Apologies for Absence

2. Election of Chairman

3. Election of Vice Chairman

4. To Receive Declarations of Interest

5. Appointment of Representatives

Wyre Area Local Association of Local Councils
Cabus Village Hall Committee
Parish Planning Ambassador

6. Finance and Audit 2021-2022

End of Year Accounts – for approval and authorisation of wet signatures
Certificate of Exemption – for authorisation of wet signatures and return to Auditor
Annual Governance and Accountability Return (Part 2) – for statutory publication
Comprising:

Annual Internal Audit Report – for receipt
Section 1 – Annual Governance Statement - for approval and authorisation of wet signatures
Section 2 – Accounting Statements - for approval and authorisation of wet signatures

Period for the exercise of public rights

The Council is asked to note that the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return will be published on the Notice Board and website. Members of the public have the right to inspect and make copies of the accounting records for the financial year 2021/22 between Monday 13 June 2022 and Friday 22 July 2022.

7. Insurance 2022-2023

Insurer is BHIB for which a 3 year Long Term agreement is currently in force with the Parish Council entering into the final (3rd) year of the 3 year agreement (expiry date 01 June 2023). Renewal cost is £390.42 (was £352.62 last year).

8. Proposed Meeting Schedule 2022-2023

11th July (wk 2) 2022 at 7.30pm
12th September (wk 2) 2022 at 7.30pm
14th November (wk 2) 2022 at 7.30pm
9th January (wk 2) 2023 at 7.30pm
13th March (wk 2) 2023 at 7.30pm
15th May (wk 3) 2023 (Annual Parish Council Meeting at 7.00pm followed by Ordinary Parish Council Meeting at 7.30pm)