

CABUS PARISH COUNCIL

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Date: 2 January 2023

NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held on
Monday 9 January 2023 in Cabus Village Hall at 7.30pm

Members of the public should please contact the Clerk if they wish to attend the virtual meeting.

Louise Banton, Clerk and Responsible Financial Officer to Cabus Parish Council

AGENDA

1. Apologies for Absence

2. Minutes

To receive and confirm the minutes of the last meeting held on 14 November 2022.

3. Declarations of Interest

To receive any declarations of interests on any item of this agenda

4. Climate Emergency – Proactive Measures - Standing Item

To note the continued consideration of active Climate Emergency measures by Cabus Parish Council.

5. Public participation

To adjourn the meeting for a period of public discussion, including the receipt of reports from the Police, Lancashire County Council, Wyre Borough Council and Parish Lengthsman.

6. Financial matters

6.1 Financial request (Garstang Festive Lights Group) – Garstang Christmas Lights

Donation request - Garstang Christmas Lights (received December 2022; £100 donated in 21/22)

6.2 Biodiversity Grant – Community Garden Living Wall, Meadow Park

Funding request for £241.60 to turn the walkway concrete fencing posts (the walkway fence no longer exists) into a living wall using wire mesh and clematis plants to improve aesthetic appeal, deter littering and provide a secure natural walkway boundary.

6.3 Payment Authorisation - Cllrs are asked to authorise payment of the following:

PAYEE	REASON	AMOUNT	CHQ NO.
Houghtons	Lengthman's Account	£84.37	000980
HMRC	3 rd Qrt Tax	£225.20	000981
L Banton	Clerk's expenses: Broadband (Dec-Jan = £22.99) & Salary adjustment (x3 mths=£121.22) & 2 nd Class Stamps (£5.44)	£149.65	000982
Mark Stansfield	Lengthsmans work in Nov & Dec (£241.50) PROW work - Crofters Roses/Community (£49)	£290.50	000983
LCC	Cabus Village Hall Signage	£577.00	000984
Garstang Chamber of Trade, Christmas Lights Account	Donation towards Garstang Christmas Lights <i>Subject to approval – see 6.1 above</i>	Pending decision	

TO NOTE AUTHORISED PAYMENTS SINCE LAST MEETING

Clerk's Salary - £260 (26 November 2022) and £260 (26 December 2022)

6.4 To receive the budget update for 22/23 and agree the precept (proposal is £9,252) in light of the proposed budget and financial considerations for financial year 23/24.

- 7. Governance Documents** - Councillors are asked to review and approve the following:
- Standing Orders
 - Financial Regulations (NALC recommended)
 - Updated Asset Register 2023
 - Risk Assessment Schedule for 22-23
 - Updated Code of Conduct (LGA recommended)
- 8. Reports/Information/Discussion Items**
1. Remembrance Soldier – Cllrs are asked to consider whether the current all year round in situ arrangements should be revised (Village Hall has confirmed storage facility and insurance cover).
 2. Tree Planting in Cabus – response received from Highways (circulated 23.11.22). Does the Parish Council wish to expand the current budget envelop for the planting of x10 trees (currently £500) and progress further discussions?
 3. Wyre Borough’s offer of a tree (email circulated 09.12.22) – does the Parish Council wish to take up Wyre Borough Council’s offer of providing a ‘suitable tree to be planted up on appropriate open space within Cabus’?
 4. Wild Flower Area Borders (Cllrs Jackson/Slater) – which style/materials do Councillors prefer?
 5. Village Hall Signage – to note Village Hall Committee has pledged to cover the costs to install the 4 signs (£577) on the A6.
 6. Speeding Issues on Gubberford Lane – update. Application for approval to site a Speed Indicator Device (SPiD) submitted 02.12.22; contact details received from Nateby Parish Council regarding the consultant (Mr Rennie Pinder) they are using to help select their speed indicator device. No response from Inspector Wyatt (emails sent: 07.11.22 and 14.11.22 at the suggestion of Deputy Police & Crime Commissioner, Andy Pratt) with regards to police undertaking initial speed enforcement on Gubberford Lane. Does the Parish Council want the Clerk to make contact with Mr Rennie Pinder for SPiD consultation purposes?
 7. Publication of Councillors contact details on website/notice board – Wyre Borough Council have confirmed that these do not need to be published if Councillors can be contacted by residents via the Parish Clerk. Does the Parish Council wish to change its current practice of publishing contact details?
- 9. Planning Matters and Applications**
- Blencathra (22/00872/FUL) – To note that this application was rejected at the Planning Committee on 07/12/22.
- 10. To confirm the date of the next meeting as Monday 13 March 2023 at 7.30pm in Cabus Village Hall**

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND