

CABUS PARISH COUNCIL

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Date: 08 July 2025

NEXT MEETING

Notice is hereby given that the next **CABUS PARISH COUNCIL MEETING** will be held on
Monday 14 July 2025 in Cabus Village Hall at 7.30pm

Louise Banton, Clerk and Responsible Financial Officer to Cabus Parish Council

AGENDA

1. Apologies for Absence

2. Minutes

To receive and confirm the minutes of the last meetings (APCM and OM) held on 12 May 2025.

3. Declarations of Interest

To receive any declarations of interests on any item of this agenda

4. Climate Emergency – Proactive Measures - Standing Item

To note the consideration of Climate Emergency measures by Cabus Parish Council and discuss any suggestions brought forward. To consider whether to remove this as a standing agenda item.

5. Public participation

To adjourn the meeting for a period of public discussion, including the receipt of reports from the Police, Lancashire County Council and Wyre Borough Council.

6. Reports/Information/Discussion Items

6.1 Hangman's Lane Biodiversity Working Party Update

6.2 Overgrown hedges along Gubberford Lane – Cllr Suart

6.3 Himalayan balsam update – Cllr Jackson

7. Governance Related

In accordance with the Practitioners Guide 2025 with specific reference to the newly introduced Digital and Data Compliance Assertion 10 of the Annual Governance Accountability Return (for 25/26), all Parish Councils must have an IT policy. Cabus Parish Council is asked to review and approve the following as proposed by the Clerk:

- **Information Technology Policy**

8. Financial matters

8.1 Payment Authorisation - Cllrs are asked to authorise payment of the following:

PAYEE	REASON	AMOUNT	CHQ NO.
L Banton	Clerk's expenses: Bband June-July/salary adj for June-July (£199.28)	£232.78	001065
Mark Stansfield	Grass cutting Royal Canopy Area (2 cuts)	£170.00	001066

TO NOTE AUTHORISED PAYMENTS SINCE LAST MEETING

Clerk's Salary - £260 (26 May 2025), £260 (26 June 2025)

8.2 Grass Cutting Updates – to note that the Public Realm Grass Cutting contract for 25/26 has been placed with Nurture Landscapes and a contract for grass cutting at the Royal Canopy stretch has been placed with Mark Stansfield of MS Garden Maintenance.

8.3 Budget Update - to receive and note the budget update for 25/26

8.4 Audit 24/25

To note that the Audit Notice for the Exercise of Public Rights and associated documentation was placed on the Parish Notice Board and published on the Parish Council website (20 May 2025) and Notification of Audit Exemption to the external auditors was submitted 13 May 2025.

9. Planning Matters

10. To confirm the date of the next meeting as Monday 15 September 2025 at 7.30pm in Cabus Village Hall