

CABUS PARISH COUNCIL

**Annual Parish Council Meeting at Cabus Village Hall
Monday 21st May 2018 at 7.00pm**

AGENDA

- 1. Apologies for Absence**
- 2. Election of Chairman**
- 3. Election of Vice Chairman**
- 4. To Receive Declarations of Interest**
- 5. Appointment of Representatives**
Wyre Area Local Association of Local Councils
Cabus Village Hall Committee
Parish Planning Ambassador
- 6. Audit 2017-2018**
End of Year Accounts – for approval and signing
Certificate of Exemption – for signing and return to Auditor
Annual Governance and Accountability Return (Part 2) – for statutory publication
Comprising:
 - Annual Internal Audit Report
 - Section 1 – Annual Governance Statement - for approval and signing
 - Section 2 – Accounting Statements - for approval and signing
- 7. Insurance 2018-2019 (year 2 of 3 year Long Term Agreement)**
Long Term Agreement (until May 2020) with AON was agreed at May 2017 Cabus Parish Council Meeting. Contract has since been taken over by BHIB (LALC approved and notified in July 2017) for remainder of agreed term. For renewal at £330.72
- 8. Bank Authorisation Letter – NatWest**
Official signatories – signing request to enable Clerk to access banking details
- 9. Annual Clerk Salary Review**
To approve the 0.536p salary increase arising from NALC/SLCC recommended pay award for 18/19 plus one spinal point (to point 23) with effect from 1st April 2018.
- 10. Proposed Meeting Schedule 2018-2019**
 - 16th July (wk 3) 2018 at 7.30pm
 - 24th September (wk 4) 2018 at 7.30pm
 - 26th November (wk 4) 2018 at 7.30pm
 - 14th January (wk 2) 2019 at 7.30pm
 - 18th March (wk 3) 2019 at 7.30pm
 - 20th May (wk 3) 2019 (Annual Parish Council Meeting at 7.00pm followed by Ordinary Parish Council Meeting at 7.30pm)