

CABUS PARISH COUNCIL

Minutes of the Annual Parish Council meeting held in Cabus Village Hall on Monday 17th May 2021

Record of members present: Parish Cllrs R Hastings, L Hurley, L Jackson, M Houghton, J Slater and T Suart.

In attendance: L Banton, Parish Clerk and Responsible Financial Officer

2101. Apologies for Absence

2102. Election of Chairman

It was proposed and carried unanimously that Cllr R Hastings be elected Chairman of the Council for the ensuing year. Cllr Hastings accepted the position.

Cllr Robert Hastings was elected as Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.

2103. Election of Vice-Chairman

It was proposed and carried unanimously that Cllr L Jackson be elected Vice-Chairman of the Council for the ensuing year. Cllr Jackson accepted the position.

Cllr Louise Jackson was elected as Vice-Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.

2104. Declarations of Interest

None

2105. Appointment of Representatives on Outside Bodies

Wyre Area Lancashire Association of Local Councils – Cllrs M Houghton and L Jackson

Cabus Village Hall – Cllr L Jackson

Parish Planning Ambassador – Cllr A Suart

It was resolved that the above representatives be appointed for 2021-2022 and in the event that an appointed representative be unable to attend a particular meeting of an outside body, another representative would be sought for that particular meeting.

2106. Finance & Audit 2020-2021

The Council received and reviewed the following:

2106/1 End of Year Accounts 2020/21

It was resolved to approve the end of year accounts

2106/2 Certificate of Exemption

It was resolved to approve the signing of the Certificate of Exemption by the Chairman and the Responsible Financial Officer.

Annual Governance and Accountability Return (Part 2) – For Statutory Publication, comprising:

2106/3 Annual Internal Audit Report

Cllrs received and noted the contents of the completed report.

2106/4 Section 1 – Annual Governance Statement

It was resolved that the Annual Governance Statement be approved and that the Chairman and the Clerk should sign the same on behalf of the Council.

2106/5 Section 2 – Accounting Statements

It was resolved that the Accounting Statement be approved and that the Chairman should sign the same on behalf of the Council.

It was noted that the statutory notice for the exercise of electors' rights to inspect the accounts and the period of inspection (14th June 2021 – 23rd July 2021) would be published on the parish notice board and website.

2107. Insurance 2021/2022

The Council noted that it was entering into the 2nd year of the 3 year Long Term Agreement with BHIB (expiry date 01 June 2023) and that the renewal cost was £352.62 for 21/22.

Signed:
Chair of Cabus Parish Council

Date.....

2108. Meeting Schedule 2021-2022

It was resolved that Cabus Parish Council will meet on the following dates in Cabus Village Hall at the time shown (subject to confirmation of village hall room availability and Covid-19 lock-down easing).

12th July 2021 (wk 2) at 7.30pm

13th September 2021 (wk 2) at 7.30pm

15th November 2021 (wk 3) at 7.30pm

10th January 2022 (wk 2) at 7.30pm

14th March 2022 (wk 2) at 7.30pm

16th May 2022 (wk 3) (Annual Parish Council Meeting at 7.00pm followed by Ordinary Parish Council Meeting at 7.30pm)

The meeting closed at 7.20pm

Signed:
Chair of Cabus Parish Council

Date.....