

CABUS PARISH COUNCIL

Minutes of the Annual Cabus Parish Council meeting held at Cabus Village Hall on
Monday 11 May 2026 at 7:00pm

Record of members present: Parish Cllrs R Hastings, A Birchall-Farr, M Houghton, L Jackson and T Suart

In attendance: L Banton (Parish Clerk)

2601. **APOLOGIES FOR ABSENCE** - None

2602. **Election of Chairman**

It was proposed and carried unanimously that Cllr Jackson be elected Chairman of the Council for the ensuing year. Cllr Jackson accepted the position. **Cllr Jackson was elected as Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.**

After ten years in Office, Councillor Hastings vacated the seat of Chairman of Cabus Parish Council and fellow Councillors placed on record their appreciation of the valuable service, commitment, and dedication which Councillor Hastings had rendered during his tenure as Chairman.

2603. **Election of Vice-Chairman**

It was proposed and carried unanimously that Cllr Suart be elected Vice-Chairman of the Council for the ensuing year. Cllr Suart accepted the position. **Cllr Suart was elected as Vice-Chairman of Cabus Parish Council for the next 12 months and signed the Declaration of Acceptance of Office.**

2604. **DECLARATIONS OF INTEREST** - none

2605. **Appointment of Representatives on Outside Bodies**

Wyre Area Lancashire Association of Local Councils – Cllrs Jackson, Hastings and Birchall-Farr
Cabus Village Hall – Cllr Jackson

Parish Planning Ambassador – Cllr Birchall-Farr

It was resolved that the above representatives be appointed for 26-27

2606. **Finance & Audit 2025-2026** -The Council received and reviewed the following:

2606/1 **End of Year Accounts 2025/26**

It was resolved to approve the end of year accounts which were then signed and dated by the Chairman

2606/2 **Certificate of Exemption**

It was resolved to approve the signing of the Certificate of Exemption which was then signed by the Chairman and the Responsible Financial Officer.

Annual Governance and Accountability Return (Part 2) – For Statutory Publication, comprising:

2606/3 **Annual Internal Audit Report** - Cllrs noted the contents of the completed report.

2606/4 **Section 1 – Annual Governance Statement**

It was resolved that the Annual Governance Statement be approved and that the Chairman and the Clerk should sign the same on behalf of the Council.

2606/5 **Section 2 – Accounting Statements**

It was resolved that the Accounting Statement be approved and that the Chairman should sign the same on behalf of the Council.

It was noted that the statutory notice for the exercise of electors' rights to inspect the accounts and the period of inspection (3 June 2026 – 14 July 2026) would be published as required.

2607. **Insurance 2026/2027**

It was resolved to place the insurance with Zurich Municipal at a cost of £264.

2608. **Meeting Schedule 2026-2027**

It was resolved that Cabus Parish Council will meet as follows in Cabus Village Hall.

13th July 2026 (wk 2) at 7.30pm | 14th September 2026 (wk 2) at 7.30pm | 9th November 2026 (wk 2) at 7.30pm

11th January 2027 (wk 2) at 7.30pm | 8th March 2027 (wk 2) at 7.30pm | 10th May 2027 (wk 2)- Annual Parish Council Meeting at 7.00pm; Ordinary Parish Council Meeting at 7.30pm

It was further resolved to set the Parish Precept at the meeting on 9th November in order to meet the prescribed deadline of 8th January 2027.

The meeting closed at 7.25pm

Signed:

Chair of Cabus Parish Council

Date.....