

CABUS PARISH COUNCIL

Minutes of the Cabus Parish Council meeting held at Cabus Village Hall on
Monday 13 July 2026 at 7:30pm

Record of members present: Parish Cllrs L Jackson, R Hastings, A Birchall-Farr and M Houghton

In attendance: Borough Cllr Lady D Atkins, Rob Ward (Contract Lengthsman), L Banton (Clerk)

Member of the public present: 1

2617. APOLOGIES FOR ABSENCE

Parish Cllr T Suart, County Cllr J Tomlinson, Borough Cllrs Sir R Atkins and A Collinson; PCSO D Creighton.

2618. MINUTES OF LAST MEETING

It was resolved that the minutes of the last meetings of Cabus Parish Council (11.05.26) be approved.

2619. DECLARATIONS OF INTEREST

None

2620. PUBLIC PARTICIPATION – The meeting was adjourned to allow for a period of public discussion.

Wyre Borough Council

Cllr Lady D Atkins confirmed that that Government's decision regarding the Local Government Reorganisation for Lancashire would be published on Thursday 16 July.

Himalayan Balsam at Nateby Crossing Lane – concern was raised regarding the Balsam present at the new housing and whether the developers were responsible for preventing the spread of the invasive non native species in accordance with a planning related Bio Diversity Net Gain document. Cllr Atkins requested further information on the location. Cllr Jackson to send information to Cllr Atkins.

Flower Bed Outside the Spar Area of Lancaster Road – Rob Ward (contract Lengthsman) was welcomed to the meeting and thanked for his works within Cabus thus far. In response to a question regarding the removal of the overgrown grasses in the flower bed and shrub replacement planting he confirmed this could be undertaken. It was noted that Wyre Borough Council were believed to be formally responsible for the maintenance of this area so the Clerk would make enquiries with the Borough Council before any removal and replacement work was undertaken by the Parish Council.

The meeting was reconvened at 7.45pm

2621. REPORTS/INFORMATION/DISCUSSION ITEMS

1. **Himalayan Balsam** - area at Nateby Crossing Lane dealt with under Public Participation; noted that area along the canal was being worked on to clear and permissions would be sought for access to bordering fields
2. **Flower bed outside Spar** - dealt with under Public Participation
3. **The Royal Canopy** – wording for the plaque was agreed as follows:
The Royal Canopy
Consisting of several trees commemorating Royal events between 2022 and 2023 including The Queen's Platinum Jubilee, the Passing of Queen Elizabeth II and the Coronation of King Charles III.
Planted by Cabus Parish Council in partnership with Myerscough College with funding from The Tree Council.
4. **Wyre Borough Council Assets Update** – noted that further engagement with Wyre Borough Council (**Neil Turvey**, Assistant Director of Property & Development Projects) is awaited
5. **Cabus Parish Councillor Vacancy** – noted that the Parish Council can co-opt to the vacant seat and Mr Seddon, who was present at the meeting, was informed of the process for co-option which would be followed up outside of the meeting.
6. **Parish Christmas Tree** – the required actions were reviewed and a working party established to oversee arrangements.

2622. FINANCIAL MATTERS**6.1 PAYMENT OF ACCOUNTS**

It was resolved that the following be authorised for payment:

PAYEE	REASON	AMOUNT	CHQ NO.
L Banton	Clerk's expenses: Bband June-July (£36.50) sal adj for June-July (£222.60)	£259.10	001098
Garstang Town Council	Parish Maintenance support (Lengthsman work) 2nd quarterly invoice	£440.79	001099
First Cut Grounds Maintenance Ltd	Grass Cutting – Public Realm Delegated Services (2 nd Cut)	£528.00	001100
Post Office Ltd	Highways Christmas Tree Licence 2026-2029	£96.00	001101
Louise Jackson	Chairman's Chain Engraving	£30.00	001102

THE FOLLOWING AUTHORISED PAYMENTS SINCE LAST MEETING WERE NOTED

- Clerk's Salary - £260 (26 May 2026) and £260 (26 Junel 2026)
- Garstang Town Council - £440.79 cq: 001096 – replacement for cq 001092 (lost by GTC) – Parish Maintenance Support 1st quarterly invoice
- First Cut Grounds Maintenance Ltd - £528.00 cq: 001097 – Grass Cutting, 1st cut

6.2 Budget Update for 26/27 – received and noted**6.3 Audit 25/26**

Noted that the Audit Notice for the Exercise of Public Rights and associated documentation was placed on the Parish Notice Board and published on the Parish Council website (20 May 2026) and Notification of Audit Exemption to the external auditors had been submitted with acknowledgement of receipt received.

2623. PLANNING MATTERS – none received for considering at the meeting.**2624. DATE OF NEXT MEETING**

Monday 14 September 2026 at 7.30pm in Cabus Village Hall.

The meeting closed at 8:01pm.

Signed:
Chair of Cabus Parish Council

Date.....